HOW TO GIVE US ACCESS TO YOUR EU PROPOSAL

Why is it important? That way we can help you complete your Part A (administrative) forms, add vital contact persons such as legal and financial signatory, and more...

1. **LOG IN** enter your email address and password

2. **CLICK ON “MY PROPOSALS”**

3. **NEXT TO YOUR PROPOSAL**
   Click on “actions” and then on “edit draft”

4. **SCROLL DOWN**
   Click on “BACK TO PARTICIPANTS LIST”

5. **SCROLL UNTIL YOU FIND**
   UNIVERSITY OF HAIFA Partner

6. **NEXT TO “CONTACTS”**
   Click on “Add contact +”

7. **ENTER CONTACT DETAILS**
   Project Role: “Contact person”
   Access Rights: “Participant contact (full access)”
   Enter additional details
   Click on “Update contact”