



Statement Document: Policy for the Protection of Privacy at Haifa University

Haifa University is an organization whose objectives include conducting research and academic teaching. To advance this mission, Haifa University maintains a number of databases containing personal data about students, staff and service providers as well as research data subjects (hereinafter: "data subjects").

This document describes Haifa University's policy regarding the protection of data subjects' privacy and contains a commitment to comply with this policy. The following outlines the position of Haifa University regarding the privacy of data subjects and ways in which Haifa University may use the information provided by such data subjects. All this, in recognition of the social importance of protecting the privacy of individuals and as required under applicable Israeli law, and specifically the Protection of Privacy Law, 5741-1981.

To safeguard the privacy of data subjects (as defined in the Privacy and Information Security Policy), Haifa University undertakes to comply with all legal requirements to protect data subjects, including:

- Appoint necessary officers to carry out the purposes of the law.
- Collect and process personal data in a fair and legal manner, and only with the consent of the data subject, or as obtained from other lawful sources.
- Haifa University shall strictly limit the processing of data to the purposes for which such data was collected.
- Haifa University shall not disclose personal data to any third parties without the data subject's explicit consent, except where such disclosure is required by law. Notwithstanding the forgoing, Haifa University outsources various ongoing operations to third-party service providers, in which instance such service provider functions as the operational arm of the university. Haifa University implements numerous controls over such service providers to ensure its commitment to privacy as described herein.
- Transparency – Haifa University will specify the purpose for which data is collected and inform data subjects of their legal rights with regard to such data.
- Haifa University provides data subjects the right to object to the use of their personal data for direct mailing purposes.



- Haifa University maintains the confidentiality of personal data and implements organizational and technological tools to prevent loss, corruption, unauthorized access or illegal modification of the data. Sensitive data will be protected under medium or high security levels as appropriate (and as defined by law). Access to sensitive data will require proper identification and verification procedures.
- Haifa University implements organizational procedures to hold responsible the organization, its directors, staff and the service providers with whom it works – to comply with the policies and principles outlined in the Privacy and Information Security Policy.
- For research containing personal data, there will be a preference to encrypt or anonymize the data in order to prevent identification of the data subject. The identifying keys will be stored separately from the database.

For further information or inquiries regarding the policies described in this document you may contact the Data Protection Officer in writing at: PRIVACYOFFICER@UNIV.HAIFA.AC.IL

This documents contains a summary of Haifa University's Privacy Policy, and should not be seen as a substitute for the complete policy (Privacy and Information Security Policy Number 10-16).